

Pentwater Township Library
Board of Trustee Budget Hearing and Regular Meeting
Draft Minutes
Tuesday March 18, 2025 @ 5:30 pm

Call to order: 5:31 by Valerie Church-McHugh

In attendance: Valerie Church-McHugh, Amber Jaeb, Jennifer Gwillim, Kendra Flynn, Elly Bainbridge. Also in attendance: Mary Barker, Director and Tammy Hammerle, library staff member. Absent: Joan LundBorg

Consent agenda: Reviewed. Motion by Gwillim with support from Flynn. *Approved.*

Minutes from February 2025

Payment of bills

Library stats

Meeting agenda: Reviewed. Motion by Gwillim with support from Jaeb. *Approved.*

Public comment on agenda items: none

President's Report: none

Treasurer's Report: Presented by Flynn. Motion by Gwillim to edit report as corrected (Actual expense changed to \$265,895.52 and Budgeted expense changed to \$304,103.14 – see page 1) with support from Bainbridge. *Approved.*

Committee Reports:

Policy: Earned Sick Time Act Leave (ESTA)- first reading

Revised Vacation – first reading

Adoption of Personal Appearance Policy – first reading

Director's Report: Presented by Mary and shared in packet.

Continued Business:

District Library process – Meeting report 3/14/25. Next meeting TBD.

Strategic plan/action plan – on hold

Digital sign – on hold

Power point presentation – on hold

Capital projects – generator (proposal) – generator no longer being considered.

Oceana Community Foundation (available funds) with information – presented.

New Business:

Budget amendments. Motion by Gwillim to approve the budget amendments with discussed corrections with support from Flynn.

Roll call: Church-McHugh- yes, Flynn-yes, Gwillim- yes, Jaeb-yes. *Approved.*

Capital projects (FY26-FY28). Motion by Gwillim to approve the capital improvement projects with support from Flynn. *Approved.*

Contract for Weare – shared by director.

Golden Township visit – information shared by director.

Advocacy Day 2025 (April 30, 2025 in Lansing) and other advocacy information. Some board members and library staff plan to attend.

Pentwater Arts Council sculpture – Motion by Bainbridge to accept the donation of the statue currently on display at the library from the Pentwater Arts Council with support from Gwillim. Discussed incorporating the statue into our landscaping plan. *Approved.*

MeL updates for April – shared by director

Friends update

Public comments: none

Other items from board of trustees or director: none

Adjournment: 7:37 pm

Draft submitted 3/19/25

Amber Jaeb, Secretary

Draft submitted 2/19/25

Amber Jaeb, Secretary